



GALLATIN COUNTY FAIR

JULY 18 - 22, 2007

901 North Black
Bozeman, Montana 59715

Phone: (406) 582-3270 FAX: (406) 582-3273
fairgrounds@gallatin.mt.gov www.gallatin.mt.gov/fairgrounds

* * * * FOOD & BEVERAGE LEASE APPLICATION * * * *

APPLICANT (Alternatively referred to as "Exhibitor" or "Lessee") Please Print.

1. _____
Company Name/Organization
2. _____
Agent's Name Title Phone
3. _____
Address City State Zip
4. _____
Email (Used for getting information out about next year's Wild West WinterFest and Fair. We do not sell our addresses.)

5. Please attach to this form menu and prices of ALL items to be sold.
6. **RENT AND LEASE TERM:** RENT for operating a food concession at the Fair shall be 17% of your GROSS receipts when using your own food concession equipment and 19% of your GROSS receipts when using one of the Fairgrounds-owned kitchens. Payment for the previous day, along with Daily Report Form will need to be brought to the Fair Office each morning prior to opening your concession for that day. The premises are to be held beginning July 18, 2007 at 8:00 a.m. and ending on July 22, 2007 at 5:00 p.m. Due to increasing electricity rates, there is an additional charge for electricity and water (#2 on back). All expenses for electrical connection, drayage, handling, erection and dismantling of concessions, and other services not specifically mentioned in this package are to be paid for separately by the Vendor.
11. **BOOTH SETUP:** Booth setup will begin at 8:00 a.m. on Tuesday - July 17, 2007 and MUST be completed by 10:00 p.m. that same day.

EXHIBITOR HOURS: 10:30 a.m. - 10:00 p.m. Wednesday, July 18 through Saturday, July 21 10:30 a.m. - 5:00 p.m. Sunday, July 22
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8. **FOOD PURVEYORS LICENSE:** Vendors MUST supply the Fair Board with a current food purveyor's license issued by the State of Montana or the Gallatin County Health Department before setting up. Food licenses should be applied for at least 30 days before event. In Gallatin County, you may call 582-3120 or go to the Environmental Health Department in Room 304 on the third floor at the court house located at 311 West Main, Bozeman, Montana.
9. **ALCOHOL SALES:** The organization, business or individual serving the alcohol must provide a copy of their temporary or permanent liquor/beer and wine license prior to approval of this agreement. All individuals selling "alcoholic beverages" must complete the Fair Board-approved Alcoholic Beverage Training Course. Vendors serving alcohol are also responsible for ensuring that individuals with alcoholic beverages are not allowed to leave their "beer garden" / event area. No glass containers may be used at the Outdoor or Indoor Arena, Motor Sports Area or other outdoor venue. Violations of these rules may result in revocation of your contract and your concession may be closed immediately.
10. **INSURANCE:** Vendor is required to have "Commercial Liability Insurance" and provide a "Certificate of Liability Insurance" to the Fair Board naming "Gallatin County and the Fair Board" as additional insured. Those serving alcohol must also show proof of Liquor Liability Insurance. See #8 of the General Lease Provisions.
11. **DEPOSIT/FEES:** The Vendor shall make a non-refundable deposit of \$60.00, PLUS fees for power and water upon execution of this application. Your \$60 deposit will be applied against the amount owed, however the fees for power and water are additional and are not part of the 17% or 19% concession fee. The Vendor is fully responsible for all services, furnishings, etc. ordered above and beyond normal rental package provided by the Fair. If application is not accepted, the deposit and all fees will be returned to Vendor. We accept VISA and MASTERCARD. A 3% booking fee will be added to your total due if using a credit card.
12. The Fair Board reserves the right, at its sole discretion, to limit the number of Food Vendors of a particular type of product, service or business.
13. **VENDOR ADMISSION:** Two (2) Exhibitor 5-day Admission Wristbands and 1 Free Parking Pass is included with each Food Vendor Booth. All Vendors are **required to have an admission wristband**. Additional wristbands may be purchased in the Fair Office for \$8.00 each!

FOOD VENDOR OPTIONS AND FEES

1. **ADVERTISING OPTION:**

If you would like to have a business card size ad included in TWO FAIR PUBLICATIONS, please attach your business card or advertising information to this application with \$100. DEADLINE FOR BUSINESS CARD and/or ADVERTISING INFORMATION: JUNE 18, 2007.

☐ Yes, I would like to buy a business card size advertisement.

Total Advertising \$ _____

2. **REQUESTED BOOTH LOCATION:** Outdoor Space – Food Court -

These are available at 17% of your GROSS food & beverage sales.

The Gallatin County Fairgrounds has a very limited number of 240 electrical services and these will be reserved on a first come, first served basis. We also have a very limited number of spaces with running water. These too are reserved on a first come, first served basis. All outdoor spaces are approximately 20' deep and are reserved by the front foot. Please indicate the number of front feet you need.

AMOUNT OF OUTDOOR FRONT FEET NEEDED: _____

3. **POWER & WATER:**

ELECTRICAL REQUIREMENTS: ☐ 110V ☐ 240V AMPS _____ # of Outlets _____

WATER - \$10 Fee: ☐ Yes ☐ No POWER - \$20 Fee: ☐ Yes ☐ No

Total Power & Water \$ _____

4. **RV PARKING – RESERVATIONS ARE MANDATORY!** Call the Fairgrounds Office (406) 582-3270 to reserve your site.

☐ Full Hookups (very limited) \$18/night X _____ = \$ _____
(# of nights)

☐ Dry Camping \$13/night X _____ = \$ _____
(# of nights)

Total RV/Camping \$ _____

We accept VISA & MASTERCARD. A 3% booking fee will be added if using a credit card. Please call the Fairgrounds Office at (406) 582-3270 to charge to credit card.

NON-REFUNDABLE DEPOSIT \$60.00

TOTAL AMOUNT DUE \$ _____

5. **OTHER REQUESTS:** (Taken into consideration, but not guaranteed) _____

Lessee shall be responsible for any damages to county property and shall assume all responsibility for damages or injuries to persons and/or property at the event. Lessee also agrees to protect and defend the County and its elected and appointed officials, agents and employees and to hold them harmless from and against any and all claims, demands and causes of action of any nature whatsoever in any arising from the acts of omissions of Lessee and or its agents, employees or representatives under this Agreement.

Signature below acknowledges receipt of the "General Lease Provisions", and the "2007 Signature Event rules" as making the entire integrated agreement between Lessor and Lessee if accepted by the Fair Board.

PLEASE SIGN THIS APPLICATION AND RETURN WITH YOUR \$60.00 CONCESSION DEPOSIT AND ANY OTHER FEES DUE. A SIGNED COPY WILL BE RETURNED IF YOU ARE ACCEPTED INTO THE GALLATIN COUNTY FAIR.

Signature of Applicant ("Lessee" if accepted by Fair Board) Title Date

Accepted by Gallatin County Fair Board ("Lessor") Title Date

OFFICE USE ONLY

Deposit/Power/Water/Ad: \$ _____ Check # or Cash _____ Date _____

Balance Due: \$ _____ Check # or Cash _____ Date _____

Insurance Form _____

Charge: ☐ Visa ☐ Mastercard Copy of Accepted Application Mailed _____